

CHESHIRE EAST COUNCIL

Council

Date of Meeting:	17 October 2013
Report of:	Chief Executive
Subject/Title:	Appointment of Head of Legal and Monitoring Officer

1.0 Purpose of Report

- 1.1 To outline the process used for the recruitment of the Head of Legal and Monitoring Officer and request that the Council agree that the appointee be designated as Monitoring Officer.

2.0 Decision Required

- 2.1 To agree the appointment of Mrs Anita Bradley as the Head of Legal and Monitoring Officer of Cheshire East Council, with effect from a date to be agreed.

3.0 Reasons for Recommendations

- 3.1 In accordance with the Constitution, Council must approve the designation of the Council's Monitoring Officer.

4.0 Wards Affected

- 4.1 Not applicable

5.0 Local Ward Members

- 5.1 Not applicable

6.0 Policy Implications

- 6.1 Not applicable

7.0 Financial Implications

- 7.1 The post of Head of Legal Services and Monitoring Officer is an established post within the Councils staffing structure.

8.0 Legal Implications

- 8.1 The designation of Monitoring Officer must be approved by Council. The Monitoring Officer is appointed under Section 5 of the Local Government and Housing Act 1989, who is required to report to Council

where it appears to him/her that the Authority has done or is about to do anything which would contravene the law or which would constitute maladministration.

9.0 Risk Assessment

- 9.1 It is a statutory duty to appoint a Monitoring Officer to undertake the role as set out in Section 5 of the Local Government and Housing Act 1989 and subsequent legislation.

10.0 Background and Options

- 10.1 The recruitment process for the Head of Legal Services and Monitoring Officer has been managed by the Staffing Committee.
- 10.2 Three candidates were considered as part of the final selection process, which involved a presentation and formal interview with the Staffing Committee on 6 September 2013.
- 10.4 The Staffing Committee unanimously agreed that the position of Head of Legal Services and Monitoring Officer be offered to Mrs Anita Bradley.
- 10.5 Mrs Bradley's designation as Monitoring Officer requires the formal agreement of Council.
- 10.6 Mrs Bradley is currently employed as Head of Corporate Administration and Monitoring Officer at Mansfield District Council with responsibility for Legal Services, and a wide range of other functions.
- 10.7 She has a total of 23 years experience as a practising solicitor, which includes 10 years experience in private law firms, 1 year for a charity and 12 years of Local Government experience, with 7 years experience as a Monitoring Officer and 3 years experience as a Deputy Monitoring Officer

11.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

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